



Recommendation Tracker People Overview and Scrutiny Committee

Councillor Ian Snowdon, Chair | Ben Piper, Democratic Services Officer, ben.piper@oxfordshire.gov.uk

The recommendation tracker enables the Committee to monitor progress against agreed recommendations. The tracker is updated with the recommendations agreed at each meeting. Once an action has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	Due to Cabinet	With Cabinet	Complete
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Recommendations:

Meeting date	Item	Recommendation	Lead	Update/response
15-Jan-26	Oxfordshire Unpaid Carer Strategy	1. That the Council works with the newly commissioned partner to review the timings of the support on offer, to ensure support is available outside of main caring duty times and consider what asynchronous support could be offered in addition.	Karen Fuller; Isabel Rockingham	Presented to Cabinet: 24-Feb-26
		2. That the Council gives further consideration to the use of the Carers ID card and its participation in lifestyle- offer schemes.		

**Action Tracker
People Overview and Scrutiny Committee**

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KEY	Delayed	In Progress	Complete
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Meeting date	Item	Action	Lead	Update/response
15-Jan-26	Oxfordshire Unpaid Carer Strategy	1. The Director agreed to check and clarify the requirements for unpaid carers to receive congestion charge exemption, following reports of inconsistent application, and to liaise with the relevant team.	Karen Fuller; Isabel Rockingham	Actions were passed on to Officers - March 2026
		2. The Council would revisit GP practices to ensure they were effectively reaching out to all potential unpaid carers, including checking for physical leaflets and information, especially for those not using computers.		
		3. Check the Carers Oxfordshire website is working correctly, specifically links to support groups.		
		4. It was agreed that data from the new Carers Strain Index, once available, would be brought back to the Committee for review and discussion.		
15-Jan-26	Supported Independent Housing	The Director agreed to provide a breakdown of the 58 supported living framework partners, specifying which were private and which were voluntary sector organisations.	Karen Fuller; Bhavna Taank	Actions were passed on to Officers - March 2026

**Recommendation Update Tracker
People Overview and Scrutiny Committee**

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The recommendation update tracker enables the Committee to monitor progress accepted recommendations. The tracker is updated with recommendations accepted by Cabinet. Once a recommendation has been updated, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker. If the recommendation will be update in the form of a separate item, it will be shaded yellow.

KEY	Update Pending	Update in Item	Updated
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Cabinet Response Date	Item	Recommendation	Lead	Update
15-July-25	Co-Production in Adult Social care	1. That the Council should, during the 2025/26 municipal year, require all staff within Children’s Services and within Adult Social Care to complete the Level 1 Co-production training.	Karen Fuller; Fulya Markham	Update expected in Summer 2026
		2. That the Council should encourage all councillors to complete the Level 1 Coproduction training during the 2025/26 municipal year.		
		4. That the Council should adopt a Coproduction Charter committing itself to systemic and whole-hearted coproduction across Children’s Services and Adult Social Care.		
18-Nov-26	Oxfordshire Employment Services	1. That the Council should explore whether an accreditation scheme would be an effective strategy to encourage businesses to work with Oxfordshire Employment Services.	Karen Fuller; Sam Harper	Update expected in Autumn 2026
		2. That the Council should expand and enhance the work of Oxfordshire Employment Services by increasing the Connect to Work programme target from 2,000 to 2,500 individuals over five		

KEY	Update Pending	Update in Item	Updated
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Cabinet Response Date	Item	Recommendation	Lead	Update
		years, in recognition of the service's success and the wider social and health benefits of sustained employment.		